

Long Wittenham Parish Council Annual Meeting held on 21st May 2026

Present: Chairman Liz Yuille, Cllr Steve Bolton, Cllr Mark Thompson, Cllr Steve Brown and Cllr Ian Burton
Four members of the public.

In attendance: Liz Cruse (Clerk/RFO).

Chairman Yuille welcomed everyone to the meeting.

2026/070 ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Cllr Yuille advised that she would nominate for chairman for the May meeting only by Cllr Brown and seconded by Cllr Thompson. Agreed. There were no nominations for vice chairman.

2026/071 APOLOGIES FOR ABSENCE

County Cllr Johnny Hope-Smith.

2026/073 PUBLIC QUESTION TIME

A resident requested that there be a declutter of signs in the village as many of them aren't required. The Chairman advised that this is OCC responsibility, but the PC would raise it with them.

Action: Cllr Brown to contact OCC
--

2026/074 DECLARATIONS OF INTERESTS

None

2026/075 MINUTES OF THE LAST MEETING

The Parish Council resolved to sign the minutes of the meeting held on 15th May 2025.

2026/076 MATTERS ARISING FROM MINUTES

None

2026/077 TO APPROVE THE COUNCIL'S CORE DOCUMENTS

The Clerk had circulated the council core documents prior to the meeting:

- Standing Orders
- Financial Regulations
- Code of Conduct
- Model Publication Scheme
- Risk Register
- Fixed Asset Register
- Fixed Asset Register – Insurance values

The Council discussed the documents. Chairman Yuille had emailed proposals for updates to the Cllrs which were agreed with a meeting to not exceed a period of 2 hours. Cllr Brown would like to check NALC for a newer version of the Standing orders. The Publication Scheme requires an address update. Cllr Thompson questioned who was holding the strimmer and hedge cutter on the

Long Wittenham Parish Council Annual Meeting held on 21st May 2026

Asset register and whether there was Playground Equipment to add to the Acklings section.

Action: Clerk to update documents as requested

2026/078 GENERAL POWER OF COMPETENCE

The council approved the continued use of the General Power of Competence.

2026/079 HR SUB COMMITTEE

The HR Sub Committee's Terms of Reference were approved with the amendment of meeting as required. Cllrs Brown and Thompson were approved as members of the committee.

Action: Clerk to update as requested

2026/080 INSURANCE PROVISION

The council's insurance is due for renewal in October. The current insurance is in the first year of a three year contract.

Meeting Closed at 19.53pm.

Date of next meeting: May 2027 (TBC)

Signed:

Date: